

# Funeral Information and Policies for Holy Guardian Angels Parish Englefeld

- If you are unable to contact any of the people listed below, or for general help planning the prayer service (wake) and funeral mass, phone Marie ven der Buhs (306) 287-4115 or Patsy Knafelc (306) 287-3198, cell (306) 287 7874.

## 1. Funeral Mass

- Contact Fr. Francis Akomeah at (306) 287-3260 to arrange for a Funeral Mass.

- To help with the funeral liturgy, the following are needed:

2 readers (the family will be asked to pick from the suggested readings)

2 gift bearers (to take up the hosts and the water and wine)

1 person to read the Intentions (which can be composed by the family) - these can be read by one of the two Epistle readers or by a separate person

2 people to sit at donation tables before mass

2 mass servers and a cross bearer. If servers from the regular servers list are needed contact Lani Best (306) 287-7741

According to liturgical norms, music should be chosen from the regular church hymnals. To arrange for the music, choir, and organist. Contact Manny Lefebvre. (306) 287-4377

Please let Fr. Francis know who you ask to help with these jobs. The funeral home will need to know some of this information as well.

- A white pall is provided to drape the casket as the funeral begins.

## 2. Prayer Service

- To arrange for the prayer service contact Marie ven der Buhs (306) 287-4115 or Patsy Knafelc (306) 287-3198, cell (306) 287 7874
- 2 readers are needed (the family will be asked to pick from the suggested readings)
- Both the lay presider at the prayer service and the celebrant at the funeral mass will speak about the deceased but if separate words of remembrance are to be given, it can be done at the prayer service or after the funeral mass.

## 3. Funeral lunch

Lunch can be arranged. Contact any member of the lunch committee:

Deb Andrew - (306) 287-3667

Paula Carnago - (306) 287-3377

Cindy Lefebvre - (306) 287-4377

Shelly Ven der Buhs - (306) 287-8002

#### 4. Honour Guards for members of KCs or CWL

K of C Honour Guard contact Mike Miskolczi (306) 287-4206

CWL Honour Guard contact Lani Best (306) 287-7741

#### 5. Cemetery Polices:

##### a) The Cemetery Maintenance Fund

It is mandatory that the Cemetery Fund Donation envelopes be put out at each funeral for those wishing to contribute. The donations to this fund help pay for the cemetery plot and general upkeep of the graveyard. The total of donations made by parishioners will be included with income tax receipts at the end of the year. Nonparishioners who make donations over \$20.00 will receive tax receipts. The memorial plaque in the church will be engraved with the name of the deceased.

##### b) Cemetery plots

Contact Randy Strunk at (306) 287-3786 to choose a plot.

##### c) Headstone

For looks and ease of maintenance, the parish has a policy to have uniform headstones. Please contact Don Bohay at (306) 287-3403, or Mike Miskolczi at (306) 287-4206 to order the headstone.

- By using the Holy Guardian Angels Cemetery, you agree to abide by the policies put in place by Holy Guardian Angels Parish.
- Although all the services are provided free of charge, donations are very welcome and help defray costs. We are often asked about appropriate amounts to donate. Average donations have been:

Priest's "Stole fee"\* ~ \$75.00

Lay presiders ~ \$40.00

Choir ~ \$50.00

Organist ~ \$50.00

Lunch ~ \$100.00

Server ~ \$10.00

\* In accord with universal church law, "Stole Fees" for the ministrations of sacraments and sacramentals are to be directed to the parish where the celebration takes place unless the funds are clearly and explicitly given to the minister as a personal gift. (Code of Canon Law 530-531)

- To use the church for Protestant funerals please contact parish council chairman, Mike Miskolczi (306) 287-4206

Lunch services are also available for Protestant funerals, contact the lunch committee.

Choir and organist services are also available, contact Manny Lefebvre (306) 287-4377

# Appropriate Funeral Hymns from Catholic Book of Worship Book II and Book III

## 5 or 6 hymns will be needed

All You Who Seek a Comfort Sure 425(III)  
Alleluia, Give Thanks to the Living Lord 383(III)  
Amazing Grace 673(II)  
And I will Follow 691(II)  
Be Not Afraid 714(II)  
Blest Are the Pure in Heart 719(II)  
Bread of Life 597A(III)  
Come to Me 693(II)  
Day is Done 661(III) 726(II)  
For all the Saints 617(II)  
Healer of Our Every Ill 363(III)  
How Great Thou Art 637(II) 554(III)  
I Am the Bread of Life 569(II)  
I Am the Resurrection 551(II)  
I Come With Joy 424(III)  
I Know that My Redeemer Lives 647(III)  
Jerusalem my Happy Home 601(II)  
Like a Shepherd 692(II)  
Love is Come Again 502(II) 403(III)  
May Flights of Angels Lead You 600(II) 640(III)  
Now Fades all Earthly Splendor 729(II) 666(III)  
Now the Green Blade Rises 403(III) 502(II)  
O God Our Help in Ages Past 640(II) 644(III)  
Peace Prayer 699(II)  
Prayer of St. Francis 698(II)  
Shelter Me O God 372(III)  
Sing a New Song 660(II) 563(III)  
Sing With All the Saints in Glory 406(III)  
Something Which is Known 393(III)  
Songs of the Angels 10C(III)  
The Lord's my Shepherd 689(II) 489(III)  
The Strife is O'er 503(II) 395(III)  
We Walk by Faith 495(III)  
Whatsoever You Do 717(II)

## Psalms:

Forever I Will Sing 265(II)  
How Lovely is Your Dwelling Place 420(II)  
In the Sight of the Angels I Will Sing Your Praises Lord 126(III)  
The Lord is kind and merciful 298(II) 181(III)  
The Lord is My Light & My Salvation 142(II) 49(III)  
The Lord is My Shepherd 410(II)/ 607(III) OR 53(III)/146(II)  
Rest in God Alone 133(III)  
In the Lord's own house shall I dwell for ever and ever. 193(III)

# Prayer Service (Wake) Arrangements For

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Date \_\_\_\_\_ Time \_\_\_\_\_

## Presider(s):

1. \_\_\_\_\_ 2. \_\_\_\_\_

## Readings:

First (Old Testament):

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Reader: \_\_\_\_\_

Second (New Testament):

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Reader: \_\_\_\_\_

Gospel

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Read by the presider

## Words of Remembrance:

\_\_\_ No,

\_\_\_ Yes; if yes, who \_\_\_\_\_

## Donation Tables:

1. \_\_\_\_\_ 2. \_\_\_\_\_

# Funeral Liturgy (Mass) Arrangements

Date \_\_\_\_\_ Time \_\_\_\_\_

Celebrant(s): \_\_\_\_\_

## Readings:

First (Old Testament):

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Reader: \_\_\_\_\_

Second (New Testament):

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Reader: \_\_\_\_\_

Gospel:

Bible Reference \_\_\_\_\_ (# \_\_\_\_\_ Page \_\_\_\_\_)

Read by the celebrant

Intercessions:

Prepared by: \_\_\_\_\_ Family \_\_\_\_\_ Parish

Reader: \_\_\_\_\_

## Servers:

1. \_\_\_\_\_ 2. \_\_\_\_\_

Cross Bearer: \_\_\_\_\_

Gift Bearers: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Donation Tables: 1. \_\_\_\_\_ 2. \_\_\_\_\_

The parish will provide a Communion Distributor \_\_\_\_\_

Choir / organist: Contacted? \_\_\_\_\_

Honour Guard?: \_\_\_\_\_ No, \_\_\_\_\_ Yes

Lunch: Contacted? \_\_\_\_\_

**Grave:** • Site - Contacted? \_\_\_\_\_

• Headstone arranged? \_\_\_\_\_